



A Grade
NAAC Accredited 2008
"Diamond Jubilee Year 1949-2009"
"ವಜ್ರ ಮಹೋತ್ಸವ ವರ್ಷ: 1949-2009"

ಕರ್ನಾಟಕ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಧಾರವಾಡ
KARNATAK UNIVERSITY, DHARWAD
NAAC Accredited with "A" Grade
"UNIVERSITY WITH POTENTIAL FOR EXCELLENCE"
ಸಿಬ್ಬಂದಿ ಹಾಗೂ ಆಡಳಿತ ಸುಧಾರಣಾ ವಿಭಾಗ
D.P.A.R

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Azadi Ka
Amrit Mahotsav
ಪಾವಟೆನಗರ, ಧಾರವಾಡ.
Pavate Nagar, Dharwad.
ದೂರವಾಣಿ ಸಂ. 2215349
Tel Ph. No. 2215349

No.KU/DPAR(T-1)/2024-25/2425

Date: 31 DEC 2024

CIRCULAR

Sub: Submission of Self Appraisal Reports of Teachers working in PG Departments/PG Centres/Constituent Colleges regarding.

- Ref:** 1. This Office Circular No. KU/DPAR/T-1/2021/1502 A dt.15.11.2021
2. This Office Circular No. KU/DPAR/T-1/2022/2301 dt.19.01.2022
3. Hon'ble Vice-Chancellor's orders dated: 31-12-2024.

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Adverting to the above and by the direction of the Hon'ble Vice-Chancellor, It is hereby informed to the all Chairpersons of all the P.G Departments, Administrators of KU PG Centres, Gadag & Karwar and Principals of all constituent Colleges of Karnatak University,Dharwad that it is mandatory to submit the Self Appraisal Reports by every teacher for the period i.e., 1st January to 31st December every year for the consideration of Service benefits i.e., granting of Annual increments and promotion under C.A.S.

Further noticed that some teachers have not submitted the Self Appraisal Reports for the years i.e., from 2021 to 2024 and it is once again informed to those teachers onceagain to submit the same without fail.

Hence, it is hereby informed to send the **Self Appraisal Reports (as per the enclosed proforma)** of all the teachers working in your PG Departments/PG Centres/Constituent Colleges **BEFORE 31st DECEMBER EVERY YEAR** mandatorily to the Vice-Chancellor's Secretariat, K.U.Dharwad without fail.

A. Channappa
REGISTRAR

To,

1. Chairpersons of all the PG Departments, K.U.Dharwad.
2. Administrators, KU PG Centres of GADAG & KARWAR.
3. Principal, Karnatak Arts College, Dharwad
4. Principal, Karnatak Science College, Dharwad
5. Principal, Karnatak University's Education College, Dharwad
6. Principal, Karnatak University's Sir Siddappa Kambli Law College, Dharwad
7. Principal, Karnatak University's Music College, Dharwad.
8. Director, I.T.Section, K.U.Dharwad.

Copy for information to:

1. P.S to Vice-Chancellor/PA to Registrar, KU Dharwad.
2. PA to Registrar(Evaluation), KU Dharwad.
3. O.S., BOA Section, KU Dharwad for information and necessary action.

PERFORMANCE APPRAISAL REPORT
FOR SELF APPRAISAL OF TEACHERS

i) General Information

a) Name:

b) Address (Residential):

Ph. No:

E-Mail:

c) Designation:

d) Department:

e) Date of Birth:

f) Area of Specialization:

A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division/Grade Merit etc.
High School				
Higher Secondary or Pre-degree				
Bachelor's Degree (s)				
Master's Degree (s)				
Research Degree (s)				
Other Diploma / Certificates etc.				

* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

ii) **Research Experience & Training**

Research Stage	Title of work/Theses	University where the work was carried out
M.Phil. or equivalent		
Ph.D.		
Post-Doctoral		
Publications (give a list separately)		
Research Guidance (give names of students guided successfully)		
Training (please specify)		

B) Research Projects carried out

Name of the Seminar/ Conference/ Symposia Workshop, etc.	Name of the Sponsoring Agency	Place and Date

C) Seminars, Conferences, Symposia Workshops etc. attended

Title of the Project	Name of the funding Agency	Duration	Remarks

iii) Teaching Experience

Courses Taught	Name of the University/ College / Institution	Duration
iv) U.G. (B.A./B.Sc., etc. pass) (B.A./B.Sc. etc. Hons.)		
v) P.G. (M.A./M.Sc., etc.)		
vi) M.Phil.		
vii) Any other		

Total Teaching Experience: _____

a) Under-graduate (Pass) : _____

b) Under-graduate (Hons): _____

c) Post-graduate : _____

viii) Innovations/Contributions in Teaching

a) Design of Curriculum:

b) Teaching methods:

c) Laboratory experiment :

d) Evaluation methods:

e) Preparation of resource material
Including books, reading materials,
Laboratory manuals etc.:

f) Remedial Teaching / Student Counseling (academic):

g) Any Other:

ix) Extension Work/Community Service

a) Please give a short account of your contribution to:

- i) Community work
such as values of National Integration,
secularism, democracy, socialism, humanism, peace,
scientific temper, flood or drought relief, small family norms etc.:

ii) National Literacy Mission:

b) Positions held/Leadership role played in organizations linked with Extension Work and National Service Scheme (NSS), or NCC or any other similar activity :

D. Participation in Corporate Life:

Please give a short account of your contribution to:

a) College/University/Institution:

b) Co-curricular Activities :

c) Enrichment of Campus Life
(Hostels, sports, games, cultural activities):

d) Students Welfare and Discipline:

e) Membership/Participation in Bodies/Committees
on Education and National Development:

f) Professional Organization of Teachers:

E. (a) Membership of Professional Bodies, Societies etc.

(b) Editorship of Journals

F. Any other information

(Signature of Teacher)

Note: 1) Self Appraisal Reports of the Teachers to be submitted for the each Academic Year to the Hon'ble Vice-Chancellor's Secretariat